

# City of Seattle

## Notice of Appointment

<b>Name:</b>  <i>Greg Ramirez</i>		<input type="checkbox"/> Executive Appointment <input checked="" type="checkbox"/> Reappointment <input checked="" type="checkbox"/> Legislative Appointment <input type="checkbox"/> Agency Appointment <input type="checkbox"/> PDA Council <input type="checkbox"/> PDA Constituency
<b>Residential Neighborhood:</b>  <i>Southeast</i>	<b>Zip Code:</b>  <i>98108</i>	<b>Contact Phone No.:</b>  <i>206-684-0390</i>
<b>Appointed to:</b>  <i>At-large member of the Seattle Human Rights Commission</i>		<b>Date of Appointment:</b>
<b>Authority (Ord., Res.):</b>  <i>S.M.C. 3.14.920</i>		<b>Term of Office</b> <b>From:</b> <i>July 22, 2013</i> <b>To:</b> <i>July 22, 2015</i>
<b>Background:</b>  Greg Ramirez works as a Union Organizer for SEIU Local 6. He is committed to fighting for employee rights and to ensure that workers are treated with dignity, respect, and have equal access to livable wage jobs. He previously worked at YouthCare as a Job Developer/Employment Specialist where he focused on breaking down barriers to employment for homeless, disadvantaged and other marginalized youth. Greg was born and raised in Seattle, Washington and is a graduate of John F. Kennedy Memorial High School and Western Washington University. While at Western he studied Pre-Law / Law & Diversity at Fairhaven College. In addition, he has served on Sound Transit's Diversity Oversight and Project Labor Agreement Committee and Seattle Housing Authority's Section 3 Oversight and Advisory Committee. In his spare time he enjoys playing golf and spending time with his wife, family and friends		
<b>Authorizing Signature:</b>  		<b>Name and Title of Officer Making Appointments:</b>  <b>Councilmember Bruce Harrell</b>

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CITY OF SEATTLE  
2014 JAN 27 PM 3:19  
CITY CLERK

# Greg P. Ramirez

## Summary of Qualifications

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- Developing employment opportunities using marketing, networking, advocacy, and community organizing
- Creating opportunities for people to support themselves and their families through living wage careers
- Eliminating barriers to good paying and long-term work
- Workforce, Community, and Economic Development
- Drafting and creating M.O.U.'s (Memorandums of Understanding)
- Knowledge of the labor agreement / collective bargaining and grievance process
- Ability to establish a strong rapport with businesses and community members
- Strong communication skills; ability to effectively work within a team setting and with community partners
- Proficient with various computer, data entry and tracking programs, as well as report writing
- Efficiently handle multiple tasks; pays close attention to details, and works well under pressure
- Dedicated hard worker who is self-motivated, with strong time management, flexibility, and cooperation skills, as well as a natural leader

## Affiliations

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<b>Sound Transit</b> <i>Diversity Oversight and Project Labor Agreement Committee</i>	Current
<b>Emerald Cities Seattle</b> <i>Workforce Development and Community Engagement Committee</i>	Current
<b>Seattle Housing Authority</b> <i>Section 3 Oversight and Advisory Committee</i>	Current
<b>Employment Action Resource Network (EARN)</b> <i>Recruitment Chair</i>	Current

## Professional Experience

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**YouthCare's James W. Ray Orion Center – Seattle, WA** 4/2010-Present

### Employment Placement Specialist/Job Developer

- Initiate and maintain ongoing personal contacts with a variety of businesses, union and industry representatives
- Make cold calls to potential employers; locate jobs and/or internships for participants who have successfully completed training programs
- Keep abreast of the employer satisfaction of job placements by contacting employers regularly to provide follow-up as well as follow-up to ensure participant satisfaction
- Teach job readiness training workshops with a focus on job search techniques, resume and cover letter writing, interview skills, and workplace etiquette

**King County Prosecutor's Office – Seattle, WA**

06/2005-04/2010

### Legal Administrative Specialist

- Notified Defendants of upcoming court dates
- Organized and maintained the file area in Felony Records and Closed Files; re-filed prosecutor files after court calendars and arranged the delivery of case files needed during trial
- Oversaw the shipment and retention of old case files (Knowledgeable of WA State retention laws and Public Disclosure Act)
- Provided general administrative support to Deputy Prosecutors and other administrative staff
- Trained new hires of office duties, policies and procedures
- Highly independent work; required strong time management skills and self direction

**Federal Express – Seattle, WA**

09/2000-09/2003

**Customer Service Agent**

- Assisted customers with shipping needs both in person and over the phone
- Provided clientele with excellent customer service and facilitated a smooth shipping experience
- Demonstrated customer service qualities, such as commitment to service and strong communication skills
- Contributed positive energy to work environment and always went above and beyond

**Education and Certifications**

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**Antioch University—Seattle, Washington**  
Case Management Best Practices Certificate Program

12/2010

**Western Washington University—Bellingham, Washington**  
Bachelor of Arts / Pre-Law (Law & Diversity)

06/2005

**Bellevue Community College—Bellevue, Washington**  
Associate of Arts

12/2002

# Seattle Human Rights Commission

January 21, 2014

15 members, confirmed by City Council, who serve a term of 2-years:

- 7 appointed by Mayor, confirmed by City Council
- 7 appointed by City Council
- 1 appointed by the Commission, confirmed by City Council

1 Get Engaged Member, confirmed by City Council who serves a single term of 1-year

D	G	Name	Appointed	Term Ends	Term #	Position	Appointed By
6	F	Katherine Beckett	08-27-12	07-22-14	1 <sup>st</sup>		City Council
6	M	Alex Becker		07-22-14	1 <sup>st</sup>		City Council
6	F	Catherine Moore	08-27-12	07-22-14	1 <sup>st</sup>	Chair	City Council
4	F	Ethel Branch	09-24-13	07-22-15	1 <sup>st</sup>		City Council
4	F	Nika Dahlbacka	09-09-09	07-22-13	3 <sup>rd</sup>	Vice-Chair	City Council
3	F	Alejandra Gonza	11-01-12	07-22-15	2 <sup>nd</sup>		City Council
3	M	Greg Ramirez	10-31-11	07-22-15	2 <sup>nd</sup>		City Council
1	F	Christina Ygona	08-27-12	07-22-14	1 <sup>st</sup>		Commission
6	F	Sarah Bishop		07-22-14	1 <sup>st</sup>		Mayor
3	F	Andrea Negrete	11-05-12	07-22-14	1 <sup>st</sup>		Mayor
1	M	Rich Stolz	03-20-13	07-22-14	1 <sup>st</sup>		Mayor
1	F	Jennifer Yogi	07-30-10	07-22-14	2 <sup>nd</sup>		Mayor
5	F	Marsha Mavunkel	10-31-11	07-22-13	1 <sup>st</sup>		Mayor
6	M	Martin Penner	07-30-10	07-22-13	1 <sup>st</sup>	Secretary	Mayor
5	F	Anita Khandelwal	11-15-13	07-22-15	1 <sup>st</sup>		Mayor
6	F	Naomi McMillen	07-15-13	09-01-14	1 <sup>st</sup>	Get Engaged	Mayor

*(sorted by appt auth, term end date and name)*

## Diversity

	Men	Women	Vacant	Minority	(1) Asian-American	(2) African-American	(3) Hispanic Latin@	(4) Native-American	(5) Other	(6) Caucasian
Council	2	5	0	4	0	0	2	2	0	3
Commission	0	1	0	1	1	0	0	0	0	0
Mayor	2	5	0	5	2	0	1	0	2	2
Get Engaged	0	1	0	0	0	0	0	0	0	1
<b>Total</b>	<b>4</b>	<b>12</b>	<b>0</b>	<b>10</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>6</b>