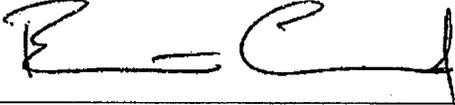


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CITY OF SEATTLE

2013 NOV 18 PM 3:34

CITY CLERK

City of Seattle  
Notice of Appointment

<b>Name:</b>  <b>Pamela Banks</b>		<input checked="" type="checkbox"/> Executive Appointment <input type="checkbox"/> Reappointment <input type="checkbox"/> Legislative Appointment <input type="checkbox"/> Agency Appointment <input checked="" type="checkbox"/> PDA Council <input type="checkbox"/> PDA Constituency
<b>Residential Neighborhood:</b>  Central District	<b>Zip Code:</b>  98144	<b>Contact Phone No.:</b>  (206) 461-3792 x3003
<b>Appointed to:</b>  Capitol Hill Housing PDA Council		<b>Date of Appointment:</b>  October 14, 2013
<b>Authority (Ord., Res.):</b>  SMC 3.110.270		<b>Term of Office: 3 years</b> <b>From: October 14, 2013</b> <b>To: April 1, 2017</b>
<b>Comments:</b>  Pamela Banks is appointed to her first term.		
<b>Authorizing Signature:</b> 		<b>Name and Title of Officer Making Appointments:</b> Brian Lloyd, chair

Confirmed by the Following Vote at City Council

<b>In Favor:</b>	<b>Against:</b>	<b>Date:</b>
<b>Attested by:</b>		<b>Title:</b>

**Pamela Banks**

Seattle, WA 98144  
pbanks@urbanlegue.org  
(206) 461.3792 ext. 3003 work

## **Professional Experience**

### **Urban League of Metropolitan Seattle**

#### **President & CEO**

**June 2012-Present**

- ❖ Serve as the chief administrator and is responsible to the Board of Directors
- ❖ Provide leadership to the organization, administering its functions and operations
- ❖ Plan, administers, and monitors the day to day operations of the affiliate
- ❖ Initiates and maintains relationships with staff, board, political, corporate and community leaders
- ❖ Development of short and long range objectives, plans, and policies for the approval of the board
- ❖ Engage multiple stakeholders in the mission, goals, and objectives of the Urban League
- ❖ Assists the board in establishing, developing and achieving fund raising strategies and programs

### **City of Seattle, Dept. of Neighborhoods**

#### **Program Manager**

**October 2010-May 2012**

- ❖ Implement neighborhood based programs, set performance expectations and outcomes, supervise 14 staff and manage \$2 million budget
- ❖ Member of Director's Senior Management Team, attend meetings, set policy and priorities for department
- ❖ Expand and implement Planning/Public Outreach Liaison model and Inclusive Outreach & Public Engagement (IOPE) strategies that promote city's race and social initiative for city programs and initiatives
- ❖ Coordinate 38 Mayoral outreach events per a year

### **City of Seattle, Mayor Greg Nickels Office**

#### **Community Outreach Director**

**September 2006-October 2009**

- ❖ Coordinated over 150 community events and activities for the Mayor, including public meetings, press events, public presentations and open houses on Mayoral priorities
- ❖ Supervised a professional staff of five and managed \$500,000 budget
- ❖ Race and Social Justice Initiative Executive Core Team Lead
- ❖ Senior policy advisor on issues impacting the city with emphasis on neighborhoods, transportation and youth
- ❖ Represented the Mayor at numerous community events, presented proclamations, recognitions and formal greetings to regional and International representatives
- ❖ Lead on city wide initiatives including the Youth Violence Prevention Initiative which resulted in a \$9.3 million budget over 2 years to reduce youth violence

### **City of Seattle Dept. of Transportation**

#### **Strategic Advisor**

**November 2009-October 2010 & April 2004-September 2006**

- ❖ Managed outreach and public engagement strategy on high profile transportation projects including construction of the first light rail line, East Mercer, and Airport Way South paving
- ❖ Coordinated over 120 tours of Sound Transit's light rail construction for Mayor, City Council and other public officials. Prepared briefing materials and tour documents
- ❖ Community liaison for Sound Transit first link light rail construction, met, established relationships and interacted with over 350 property/business owners to resolve problems and issues as it related to construction impacts along the 14.5 mile corridor

- ❖ Worked in collaboration with Rainier Valley Community Development Fund program staff to distribute \$25 million in grant funding to business and property owners along the Martin Luther King Jr. Way corridor
- ❖ Represented the city at Sound Transit public hearings and answered questions focused on city services, organized and coordinated public meetings to solicit feedback on construction progress, coordinated citywide review of Sound Transit community outreach plans and materials including translations

#### **Neighborhood District Coordinator**

**May 1995-April 2004**

- ❖ Managed a Neighborhood Service Center including supervising 4 customer service staff that processed over \$7 million in utility payments and other services on a yearly basis
- ❖ Fostered communication and coordination among existing local service providers and mobilized development of programs that served unmet needs in the neighborhood. Assisted community groups in interpreting and responding to city policies, identified needs and support for human services programs e.g. food banks, legal clinics, transportation programs and health services; liaison between the city and community/business groups.
- ❖ Managed Neighborhood Planning Stewardship group; facilitated and implemented neighborhood improvement projects to improve and sustain healthy communities; assisted group with the establishment of the Columbia City Farmer's Market
- ❖ Assisted community/business organizations with capacity building, community outreach, project identification and implementation of neighborhood plan priorities
- ❖ Prepared reports, briefing materials, and neighborhood tours for mayor and city council
- ❖ Monitored various grant applications, processed invoices, and ensured grant requirements were met

#### **City of Seattle, Housing & Human Services**

**Public Relations Manager**

**March 1985-May 1995**

- ❖ Managed \$5 million budget for all public information activity for energy and conservation related programs including troubleshoot client/contractor complaints; interpreted standard operating procedures to non/limited English speaking populations; established contacts with print and electronic media representatives; organized press conferences; wrote and implemented annual marketing plan targeting specific historically underrepresented neighborhoods, and low-income populations; researched, planned, and monitored advertising and marketing budgets
- ❖ Developed, interpreted and implemented program and standard operating procedures to meet various grant funding requirements for 4 different fund sources (city, county, state and federal)
- ❖ Managed, planned, and coordinated work for 15 professional staff including 2 supervisors, 9 outreach specialists and 4 clerical staff; organized workloads to ensure deadlines were met for program production; conducted a variety of meetings and maintained excellent labor relations among staff
- ❖ Managed client data information in computer system using a variety of software to ensure program goals were met. Met or exceeded program goals resulting in weatherizing 20,000 housing units over 10 years
- ❖ Team member with 3 other program managers, prepared budget, monitored program production and expenditures
- ❖ Represented the department and division in meetings with state, local agencies, city departments, non-profit organizations, and community groups

#### **EDUCATION**

B.A. University of Washington, May 1981

#### **Professional/Community Accomplishments:**

- ❖ Board Member, Capitol Hill Housing October 2013 to Present
- ❖ President and/or board member King View's Homeowners Association 2001 to present
- ❖ Private consultant for equitable transportation and housing issues 2000 to 2012
- ❖ Board Secretary, Seattle/King County NAACP Chapter, 2005 to 2007

- ❖ Board Member and Chair of Youth, Education, Scholarship and Services (YESS) Committee 2000 to 2007 Rainier Valley Chamber of Commerce
- ❖ Volunteer, Black Prisoner's Caucus Monroe Correctional Facility, 2005 to 2009
- ❖ Member People's Coalition for Justice 2003 to present
- ❖ Co-founder and Board Member, Garfield High School Foundation 2001 to 2009
- ❖ Advisor Franklin High School John Stanford Public and Social Action Academy 2003-05
- ❖ Member and Education Chair, Seattle Race Conference 2003-04
- ❖ President, Garfield High School PTSA 1999-2001
- ❖ Board member and former President, Seattle International Baseball League 1992 to 2002

**Capitol Hill Housing Improvement Program (CHHIP)**  
**Public Development Authority**  
*As of November 13, 2013*

No less than eleven (11) and no more than (15) members: Per Seattle Municipal Code Ch. 3.110, all subject to City Council confirmation, 3-year terms – PURSUANT TO CHH CHARTER AND RULES.

- 3 Appointed by Mayor
- 8 to 12 Appointed by PDA Council (per revised Charter/approved on 7/12/2011)

D*	G	Position No.	Name	Originally Appointed	Term Ends	Term #	Position	Appointed By
	M	5	Read, Andy	04/01/05	04/01/14	3	Imd. Past President	PDA Council
	F	3	Quaintance, Alice	04/01/05	04/01/15	3	Vice-President	PDA Council
	M	14	Lloyd, Brian	11/01/07	04/01/14	2	President	Mayor
	F	10	O'Donnell, Sharron	08/10/10	04/01/16	2	Treasurer	PDA council
	F	4	Chapel, Paige	10/01/03	04/01/16	4	Member	PDA Council
	F	9	Pamela Banks	10/14/13	04/01/17	1	Member	PDA Council
	F	13	Dunn, Liz	01/01/05	04/01/14	3	Member	Mayor
	M	6	Malone, Michael	11/01/07	04/01/14	2	Member	PDA Council
	M	8	Roewe, Matt	04/01/10	04/01/16	1	Member	PDA Council
	F	7	Ben-Shmuel, Rachel	01/01/11	04/01/16	1	Member	PDA Council
	F	2	Hillenbrand, Catherine	07/01/10	04/01/15	2	Secretary	PDA Council
	M	1	Dana Behar	04/01/11	04/01/14	1	Member	PDA Council
	M	12	Robert Schwartz	11/01/11	04/01/15	1	Member	Mayor
	F	15	Farin Houk	11/01/11	04/01/15	1	Member	PDA Council
	M	11	Drew Porter	01/01/12	04/01/15	1	Member	PDA Council

*Note: All future Constituency appointments will be appointed by the PDA Council and confirmed by City Council per CHHIP's revised/approved Charter.*

**Diversity**

		(1)	(2)	(3)	(4)	(5)	(6)			
	Men	Women	Vacant	Minority	Asian-American	African-American	Hispanic Latin@	Native-American	Other**	Caucasian
<b>Mayor</b>	2	1	0				0	0		
<b>PDA Council</b>	5	6	0				0	0		
<b>Total</b>	8	7	0	1		1	0	0	0	14

*\*\*Other includes diversity in any of the following: race, gender and/or ability.*