

**2014 Seattle City Council Statement of Legislative Intent**

**Ready for Notebook**

Tab	Action	Option	Version
128	4	A	1

**Budget Action Title:** Reporting requirements for Multi-disciplinary Team (MDT) to PSCRT Committee.

**Councilmembers:** Budget Committee

**Staff Analyst:** Traci Ratzliff; Christa Valles

Date		Total	SB	BH	TR	RC	TB	NL	JG	SC	MO
	Yes										
	No										
	Abstain										
	Absent										

**Statement of Legislative Intent:**

By approving the \$208,000 for the Multi-disciplinary Team (MDT) in the 2014 Budget, the City Council intends that the MDT will provide a written report to the Council’s Public Safety, Civil Rights, and Technology Committee (PSCRTC) by February 28, 2014. In addition, Council expects the MDT to submit quarterly reports to PSCRTC members, which should be submitted no later than one month after the end of each quarter. The February 28, 2014 written report to the PSCRTC should address the following:

**MDT Leadership & Decisionmaking**

- A description of the MDT’s organizational structure that outlines the decision-making process and identifies a leadership structure with clear lines of authority, including who is ultimately accountable for the initiative. It should also describe who is responsible for crafting policies and strategies, who will make decisions about how these strategies are executed on the ground, and who will be responsible for implementing them. This information should also include general oversight and accountability controls that will be in place to ensure consistency, safety, and effectiveness in the MDT’s intervention efforts.

**Detailed operational protocols**

- A clear description of the types of street behaviors and problems the MDT will target and what the respective roles and responsibilities of each MDT member is in addressing the identified behaviors.
- Procedures and guidelines that govern how MDT members will interact with people on the street, including the circumstances under which people will be approached and by whom, what services will be offered, how the MDT will ensure people interested in services will be connected to services, and how the MDT will track whether people receive services and the extent to which they remain engaged in services.

- Communication protocols for relaying information to police officers, social workers and other MDT members working on the ground.
- How the MDT will coordinate with LEAD and other efforts to ensure consistency, avoid confusion, and promote information sharing and coordination.

The Executive should also outline how the \$208,000 in GSF will be spent on social services for clients and what services will be offered to individuals, as well as how the MDT plans to tap existing social service supports in the community.

### **Quarterly data collection and reporting**

The Executive should submit a plan for collecting data on key indicators and outcomes. This data will be part of a quarterly report to the PSCRT committee. The plan should include, but is not limited to, the following:

- Number of unduplicated individuals who were offered services, which services were offered, and whether services were accepted or rejected.
- Number of individuals connected to services via the MDT who are actively engaged in services and what these services consist of.
- The number of MDT clients placed on a wait list for services, what the wait list is for (housing, treatment, job training, etc.) and what the projected wait time is.
- Number of individuals who are homeless who receive housing via the MDT's efforts and the type of housing received.
- General demographic information.
- Extent to which individuals are currently involved in the criminal justice system.
- Who will be responsible for the overall data collection effort and which MDT members or service providers will be responsible for reporting what data, when, and who it will be given to.
- Quarterly expenditure information, including the draw down on funding for client services by category and a breakdown of services by cost and the number of individuals served.

The City Council expects data will be tracked at an individual level but all data will be reported anonymously to maintain confidentiality. Care should be taken to report unduplicated outcomes.

The Council is interested in the number of contacts the MDT makes on the street *that results in some outcome*, such as a change in behavior through engagement in treatment or services and housing. Thus, reporting on the number of MDT street contacts alone is inadequate. The City Council recognizes multiple contacts may be needed to engage people and develop trust, but ultimately, outreach is a means to an end and the MDT's success depends on whether this effort can change individual behavior through service connections. These outcomes should be the focus of the MDT's proposed reporting plan to the PSCRT committee.

**Responsible Council Committee(s):** Public Safety, Civil Rights and Technology

**Date Due to Council:** Initial report due February 28, 2014; on-going quarterly reporting.