

2014 Seattle City Council Green Sheet

Ready for Notebook

| Tab | Action | Option | Version |
|-----|--------|--------|---------|
| 124 | 1 | A | 1 |

Budget Action Title: Add \$370K GSF for two attorneys and one paralegal in the Law Dept. for PDR compliance; create 1.5 FTE to support the Dept.'s IT needs; and cut \$140K GSF from SPD to partially fund the PDR positions.

Has CIP Amendment: No Has Budget Proviso: No

Councilmembers: Burgess; Harrell; Licata

Staff Analyst: Martha Lester; Ben Noble

Council Bill or Resolution:

| Date | | Total | SB | BH | TR | RC | TB | NL | JG | SC | MO |
|------|---------|-------|----|----|----|----|----|----|----|----|----|
| | Yes | | | | | | | | | | |
| | No | | | | | | | | | | |
| | Abstain | | | | | | | | | | |
| | Absent | | | | | | | | | | |

Summary of Dollar Effect

See the following pages for detailed technical information

| | 2013 Increase (Decrease) | 2014 Increase (Decrease) |
|-------------------------------------|--------------------------|--------------------------|
| General Subfund | | |
| General Subfund Revenues | \$0 | \$0 |
| General Subfund Expenditures | \$0 | \$230,000 |
| Net Balance Effect | \$0 | (\$230,000) |
| Total Budget Balance Effect | \$0 | (\$230,000) |

Budget Action description:

This green sheet would add \$370,000 from the GSF for two new Assistant City Attorneys and one paralegal in the Law Department’s Civil Division for public records compliance. It would also cut \$140,000 GSF from the Police Department to partially fund those new Law Department positions.

This action would also create one full time and part time IT systems analyst positions in the Law Department to provide on-going support for basic IT needs. Sufficient funding for these positions has been provided in the 2014 proposed budget.

Background: In recent years, the Law Department has devoted an increasing portion of its resources to Public Records Act advice and litigation. The current staffing level does not allow the Law Department to provide advice, train staff, assist with appeals, and otherwise curtail the growing litigation in this area. The growing time spent by lawyers on Public Records Act issues has reduced

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the ability of the Law Department's Government Affairs Section to respond to other legal needs of City clients.

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Budget Action Transactions

Budget Action Title: Add \$370K GSF for two attorneys and one paralegal in the Law Dept. for PDR compliance; create 1.5 FTE to support the Dept.'s IT needs; and cut \$140K GSF from SPD to partially fund the PDR positions.

| # | Transaction Description | Position Title | Number of Positions | FTE | Dept | BCL or Revenue Source | Summit Code | Fund | Year | Revenue Amount | Expenditure Amount |
|---|--|--------------------------------|---------------------|-----|------|-----------------------|-------------|-------|------|----------------|--------------------|
| 1 | Add funding and two positions for public records compliance | City Attorney,Asst - FT | 2 | 2 | LAW | Civil | J1300 | 00100 | 2014 | | \$280,000 |
| 2 | Cut Police Department appropriation | | | | SPD | Deputy Chief of Staff | P1600 | 00100 | 2014 | | (\$140,000) |
| 3 | Add funding and position authority for one paralegal in the Civil Division | Paralegal - FT | 1 | 1 | LAW | Civil | J1300 | 00100 | 2014 | | \$90,000 |
| 4 | Add position authority for 1 full time IT systems analyst | Info Technol Sysys Anlyst - FT | 1 | 1 | LAW | Administration | J1100 | 00100 | 2014 | | \$0 |
| 5 | Add position authority for 1 part time IT systems analyst | Info Technol Sysys Anlyst - PT | 1 | 0.5 | LAW | Administration | J1100 | 00100 | 2014 | | \$0 |