

2012 Seattle City Council Statement of Legislative Intent

Ready for Notebook

Tab	Action	Option	Version
63	1	A	1

Budget Action Title: DPD - Planning Division Work Program Development and Reporting.

Councilmembers: Bagshaw; Burgess; Clark; Conlin

Staff Analyst: Ketil Freeman

Date		Total	SB	BH	SC	TR	JG	NL	RC	TB	MO
	Yes										
	No										
	Abstain										
	Absent										

Statement of Legislative Intent:

The Council requests that the Department of Planning and Development report to the Council periodically on work program development for the Planning Division.

In the 2011 adopted budget the Council included Statement of Legislative Intent (SLI) 42-1-A-1 that directed DPD to develop a multi-year work program that could be used as a shared tool by the Council and Mayor to prioritize resources among projects in the Planning (Budget Control Level) BCL. Among other things, the Planning BCL contains functions in DPD that develop policy and regulations that are incorporated into the Comprehensive Plan, the Land Use Code, and other policy and regulatory documents that govern development of the built environment. Consistent with SLI 42-1-A-1, the Planning Division Director reports quarterly on work program development and briefs the Committee on the Built Environment on proposed new projects. This budget action continues the required work program reporting.

The work program SLI 1) allows the Council to periodically monitor the Planning Division’s work program development to ensure that it is consistent with Council priorities, 2) gives the Council an opportunity to provide input on mid-year work program changes, and 3) creates a forum for the Executive and the Council to arrive at shared priorities. If issues emerge for the Mayor and Council during the year, those initiatives can be considered with a better understanding as to what the trade-offs might be among existing priorities.

Frequency of Report:

The reports should be provided quarterly to the Council in advance of the quarterly supplemental budget and grant acceptance ordinances and never later than March 31st, June 30th, September 30th, and December 31st, 2012. The report may be provided concurrently with regularly scheduled reports by the DPD Director to the Committee on the Built Environment.

Contents of Report:

Each report shall contain the following:

- An up-to-date work program;
- A narrative description of any new or changed projects proposed by the Executive or Council;
- Approximate FTE assignments by project; and
- A summary table identifying by project and fund source all anticipated resources likely to flow from quarterly grant acceptance and supplemental budget ordinances or from any other sources not required to be appropriated through a supplemental budget ordinance.

Consistent with Green Sheet 66-1-A, the first quarter report shall include a proposal for an incremental approach to the 7-year Comprehensive Plan Update required by RCW 36.70A.130 that would require no more than \$150,000 be expended on the effort in 2012 and would allow for Council action by 2015.

Responsible Council Committee(s): Built Environment

Date Due to Council: March 31, 2012

June 30, 2012

September 30, 2012

December 31, 2012